

Participation Guidelines

Please retain a copy of these guidelines.

The Regional Guaranteed Ride Home Program (GRH) is provided by RideSmart, the commuter service program which represents a cooperative effort between the Atlanta Regional Commission (ARC), Georgia Department of Transportation (GDOT) and the Federal Highway Administration (FHWA).

What are the Hours of Service?

You may utilize GRH for an unscheduled event 24 hours a day, excluding holidays. (Please visit MyRideSmart.com for a complete listing.) You must call RideSmart at 1-877-433-3463 (toll-free in Georgia or Louisiana) or locally at 404-656-4270 to arrange for a ride and to receive an authorization code.

To update your home and/or work address, please call RideSmart during normal business hours, Monday–Friday, 8 a.m.–5 p.m.

Who Qualifies?

GRH provides an unscheduled ride home (or to your car) for commuters who carpool, vanpool, bike or take transit to work. To register, you must complete and sign the program application prior to needing service. Your employment and worksite location may be verified. **You will be eligible for the program after you receive a confirmation letter from RideSmart.**

What Conditions Qualify?

Registered participants will receive a ride home if one of the following occurs:

- You or your carpool /vanpool partner needs to leave work early unexpectedly and you are stranded; or
- You or your carpool /vanpool partner needs to work mandatory unscheduled overtime and you do not have a way to get home or to your car.

How Many Times Can I Use the Service?

After you receive your confirmation letter, you are eligible to take up to five trips each calendar year. Rides are nontransferrable and you must re-register each year.

How Will I Get Home?

When you experience an unexpected event that qualifies for a ride, call RideSmart at 1-877-433-3463 (toll-free in Georgia or Louisiana) or locally at 404-656-4270. RideSmart will verify your enrollment. Based on this information, RideSmart will arrange for a contracted service provider to pick you up from your work address. RideSmart will provide you with an authorization code which you must give to the service provider along with proof of identification when you are picked up.

The service provider response time is typically 30 minutes; however, response time is not guaranteed. Commuters traveling under 25 miles one-way will be provided with taxi service; those traveling 25 miles or more one-way will be provided with a rental car. (Exceptions may apply.)

There are restrictions for using a rental car. The rental car may be used for no more than 24 hours. You will be responsible for all charges after that period. If the rental car is obtained on a Friday, GRH will not cover any costs for continued use on Saturday or Sunday. You will be responsible for making sure the vehicle is returned prior to the rental car agency closing, regardless if that results in the vehicle being kept less than 24 hours. In addition, you must meet the standard requirements of the rental car provider. Insurance for auto rentals for GRH rides is included and paid for through this program.

You will be solely responsible for paying the service provider if any trip is taken without obtaining an authorization code from RideSmart.

What Conditions Do Not Qualify?

You cannot use GRH for a ride to work, a trip to a medical facility, personal errands, intermittent stops, scheduled appointments, medical appointments, scheduled overtime, company-wide emergencies or closures, business-related travel, termination of employment, side trips, vehicular failures, transportation system and/or provider closures or failures, work-related and/or bodily injury, 911 emergencies, inclement weather, natural disasters or acts of God.

If your employer requires you to work overtime on a regular or semi-regular basis, you are not eligible to use the GRH program.

Fax or mail this completed form to receive a personalized list of others who are interested in carpooling and vanpooling. By submitting this application you understand that your information will be maintained by RideSmart, a program of the Atlanta Regional Commission. Your information will not be sold but might be shared with an Employer Services Organization (ESO). An ESO may share the information with your employer or a vanpool leasing company for the purposes of ridesharing only. If you have agreed to participate with other commuters, they will receive a letter which includes your preferred contact information. Participation in a carpool or vanpool is an individual decision. You are completely responsible for the operation and participation in a carpool or vanpool.

To register for the Regional Guaranteed Ride Home Program (GRH), you must review the Participation Guidelines on the reverse side of this form in addition to completing and signing the GRH section at the bottom of this page.

Last Name First Name MI

Home Address (no P.O. box numbers) Apt.
**Complete home address will not be disclosed to other commuters.*

City State Zip

_____ and _____
Closest Intersection to Home Address (two streets required)

Mailing Address (if different from home address)

Mailing City State Zip

Employer or School Name Student (not eligible for GRH)

Worksite (or school) Address

Office Complex/Building (if applicable) Suite

City State Zip

Home Phone Cell Phone

If you are interested in receiving text messages from other commuters, please list your cell phone carrier:

(All standard text messaging rates apply)

Work Phone Ext.

Email Address

- How do you commute to work:
- Drive Alone Carpool Vanpool
 Telework Bike Walk
 Take Transit (Bus/Rail)

Work Hours: _____ AM or PM to _____ AM or PM

- I am willing/able to change my work hours to carpool/vanpool:
 By 15 minutes By 30 minutes
 By 60 minutes Hours can't change
- I'm looking for potential carpool partners
> In a carpool I would prefer to: (*car required)
 Drive Only* Ride Only Share the Driving*
> I have a car to use for carpooling: Yes No
- I'm looking for vanpools that are accepting riders
> In a vanpool I would prefer to:
 Drive Only Ride Only Share the Driving
- I'm looking for transit information
- I prefer other commuters to contact me by: (check all that apply)
 Home Phone Work Phone Email Cell Phone
- I'd like to register for GRH**
(**You must read participation guidelines, then complete and sign this form.)

Guaranteed Ride Home Agreement — 2011

This agreement must be signed in order to register in the Regional Guaranteed Ride Home Program (GRH) for 2011. I, the undersigned, understand the rules of GRH as specified in the "Participation Guidelines" on the reverse side of this form. I, the undersigned, acknowledge that inappropriate use of this service will require that I reimburse all expenses incurred by RideSmart, a program of the Atlanta Regional Commission (ARC). I, the undersigned, recognize that participation in GRH is strictly voluntary and that such participation does not in any manner imply that I am acting in the course and scope of official company business, nor does it in any manner establish an employer-employee or an agency relationship with the provider. I, the undersigned, hereby assume full responsibility and all risk of injury or loss, including death, which may result from my participation in this program and hereby agree to hold harmless, release, waive, forever discharge and covenant not to sue or bring claims against ARC, Georgia Department of Transportation (GDOT), the Federal Highway Administration (FHWA), other governing agencies, their officers, agents, or employees. The terms of this release shall serve as a release and assumption of risks for my heirs, executors, administrators and for all of my family members. I, the undersigned, acknowledge that I have read this information and have been fully advised of the potential risks associated with participating in GRH. I further understand and acknowledge GRH may be changed at any time without notice.

Signature (required)

Date